



The Town of Mt Laurel
Design Review Board

Homeowner _____
Date Prepared _____

DRB APPROVAL REQUEST: LANDSCAPE/HARDSCAPE

DRB Form H 1.3

General Requirements and Information

DRB approval is required before beginning any hardscape project and any large scope planting project. No approval is necessary for routine landscape maintenance including pruning, mowing, mulching and isolated replacement of plant materials. You may also use this form to request approval of items such as back yard play equipment, dog runs, etc. Homeowners should read the "Mt Laurel Landscape Regulations" and associated lists of approved native plant species found on the homeowners' website (www.mtlaurelneighborhood.com). Note that there is a separate list of "Approved Plant Species (used under select circumstances)" that may be used in backyards only.

Proposed Work

Provide a brief narrative description of the work proposed in this application.

Other Required Information (check each box that is included in your Submittal)

Projects in this category may vary widely in scope and complexity, and the necessary documentation varies accordingly. For extensive projects you may wish to prepare an initial set of "sketch plan" documents for the DRB to review and provide feedback.

Site Plan

Provide a site plan drawn to scale and based on a current accurate survey. Show your property boundaries, the outline of your house and other relevant existing features. Show location, trunk diameter and name of existing trees.

Landscape Plan

Use the site plan to show the arrangement of proposed plantings and hardscape.

- Note the name and size of each new tree and other plant materials to be installed.
- Show outline of ground cover planting and ground cover (only **non-colored** pine straw or mulch).

Placement of Other Items

- Show all new hardscaping such as decks, patios, paved walks or parking, fountains, and retaining walls. Provide dimensions and note types of material to be used. Photo or physical samples may be required.
- Show proposed exterior lighting locations and description of fixtures. **Flood lighting and up-lights are prohibited.**
- Applications for backyard pools should show placement, shape, type of pool, dimensions, pool deck arrangement and materials, fence enclosure, and pool equipment. An initial "sketch plan" submittal is strongly encouraged for pool projects.
- If applicable also include tree removal (**DRB Form H 1.1**) and fence approval (**DRB Form H 1.2**) requests. See Mt Laurel "Rules and Regulations" for items that require DRB approval before being placed in your yard (www.mtlaurelneighborhood.com). Among others, these include outdoor play equipment, dog runs, fire pits, built-in barbecues, new mechanical equipment, etc. Typically, these must be placed in back yards and not be visible from the public way.
- Provide a site plan sketch of the proposed location showing its relation to streets and alleys. Show screening devices including your house and fences.
- Provide a photo of the proposed new item.

To avoid possible costly errors, you should have a surveyor locate your property corners before beginning work.